



# Neighbors



## FROM THE DIRECTOR'S DESK

- Thanks to everyone for removing their Christmas decorations in a timely manner! We appreciate everybody's efforts.
- Remember, if the office is closed for any reason and you have an emergency work order, you need to contact the Emergency Work Order Number: 217-827-2100. Emergencies Include: Gas Leaks; Broke water pipes; Exposed electrical wires; No heat (if the outside temperature is 45-degrees or lower); Sewer line stoppage (not drain line) – this includes a clogged toilet; Co/Smoke detector beeping or chirping. Also fire, flood, or anything that threatens life, safety, or property damage.
- When you receive your letter from the office telling you the date and time of your annual recertification – do not lose the letter. Read through the entire thing – it lists everything you need to bring with you.
- Please respond to all housing authority correspondence in writing. While you may feel that a phone call is quicker and easier, in most cases, we do need a written response to put in your file. An email will work for this.

### **The office will be closed:**

Monday, February 13– Abraham Lincoln's Birthday

Monday, February 20– President's Day

**Stay Safe and Healthy!!! HAPPY VALNETINES DAY!!**



*Dionne Wyatt, CEO*

#### Address:

P.O. Box 303

760 Anderson St.

Carlville, 62626

(217) 854-5393

Fax: (217) 854-8749

#### Office Hours:

Monday & Tuesday

8 a.m.-4:30 p.m.

**CLOSED WEDNESDAY**

Thursday & Friday

8 a.m.-4:30 p.m.

#### EMERGENCY

#### NUMBER:

(217) 827-2100

#### EMERGENCIES

#### INCLUDE:

- ♦ Gas leaks
- ♦ Broken water pipes
- ♦ Exposed electrical wires
- ♦ No heat (if the outside temperature is 45-degrees or lower)
- ♦ Sewer line stoppage (not drain line)- this includes a clogged toilet
- ♦ CO/Smoke detector beeping or chirping

Also fire, flood, or anything that threatens life, safety or property damage.

## PREVENTATIVE MAINTENANCE INSPECTIONS

### WHEATLAND LANE IN STAUNTON – EVENS NUMBERED HOMES

\*Q&A (Quality Assurance) inspections may take place on work orders and inspections anywhere from 3-5 days after the inspection/work order happened.

Trash receptacles are to be stored **INSIDE** the garage at all times except on collection day. After trash pick-up, trash cans need to be immediately removed from the street and placed inside the garage.



## Macoupin County Public Transit Group Trips

### February Events:

- ◇ Thursday, February 9th: Eagle Watching & Third Chute– Grafton, IL
- ◇ Thursday, February 23rd: Fairview Heights Shopping Trip

Call MCPT at 217-839-4130 to reserve a spot.

Residents who have trouble keeping up with rent payments have an opportunity to get ahead with their income tax refunds. If you struggle with paying rent, use the money you get back to pay one or two months of rent. If you continue to pay your rent monthly, you can let that extra money remain on your account as a cushion. Remember, paying late three times in a 12-month period may result in eviction. If you're having trouble getting caught up or setting up a budget, you can contact the office for help. Also, please report changes in income promptly.

Rent payments: If you pay after the 5th of the month, your rent payment is late. You will be charged a late fee of \$50.00 after the 5th. Our termination notices generally go out between the 8th-12th of the month. If you have called to let the office know that your rent will be late, it is appreciated. However, this does not mean you will not receive a termination notice or do not have to pay late fees.



**Macoupin County Public Transportation**

112 S. Macoupin St. Gillespie, IL 62033  
Call 217-839-4132 to reserve your seat